

REVISED SALES TAX FILING FREQUENCY CHANGE

Notification of Sales, Use and Hotel Occupancy Tax Change, Effective June 1, 2011:

With the passage of Act 26 of 2011, businesses that reported or should have reported sales, use and hotel occupancy tax of \$25,000 or more for the third quarter of 2010 are now required to make prepayments of tax due and file a single monthly return by the 20th of the month.

Monthly prepayments must be at least 50 percent of the sales and use tax liability from the same month of the previous year. The return submitted on the 20th of the month must report the prior month's liability and include payment for remaining liability due for the prior month.

For example the following is due, on the 20th due date:

- The current month's prepayment, which is at least half the sales and use tax reported in the same month previous years liability;
- The prior month's return reporting the full liability; and
- The remaining payment for the prior month, which is the full month's liability minus the prepaid amount.

Note that separate payments must be remitted for the current month's prepayment and the prior month's tax due.

If reporting changes have been made to accommodate the semimonthly filing frequency under Act 48 of 2009, or prepayments based on the actual sales tax collected from the first day of the month through the 15th of the month rather than 50 percent of the liability from the same month of the previous year, must comply with Act 26 by no later than Jan 1, 2012, as outlined above.

All businesses making prepayments should register to file and remit online using e-TIDES. Using this free electronic filing method will reduce unnecessary filing errors and assessments. If you are not currently registered to file using e-TIDES, visit www.etides.state.pa.us for additional information.

For more information about this change, or for a schedule of return due dates (REV-819), please visit the department's Online Customer Service Center at www.revenue.state.pa.us.